

THE advisor

A NEWSLETTER BY FINANCE AND ADMINISTRATION

[VOLUME 10, NUMBER 6]

APRIL 04
TWENTY SEVENTH
TWO 27
THOUSAND SIXTEEN 16

Request for Leave Form

The "Request for Leave" form has been revised to help departments keep track of leave that has limits (i.e. military leave and educational support leave).

The new leave form can be found at <http://www.busfin.uga.edu/forms/leave.pdf>.

ONESOURCE PROJECT UPDATE

On October 1, 2015, information was provided to the campus community regarding UGA's commitment to proceed with a multi-year project to replace legacy finance and human resource administrative systems with version 9.2 of PeopleSoft, the financial and human resource solutions used across all institutions in the University System of Georgia as well as by other state agencies.

A campus-wide town hall is scheduled for Thursday, April 28 from 10:00 a.m. – 11:00 a.m. in the Georgia Center, Room K/L. This will be an opportunity for you to learn more about progress to date and to ask questions about the OneSource project. Individuals will also be able to participate online via Collaborate if they are not able to attend the town hall in person ([Collaborate Online Session Link](#)). Please encourage faculty and staff in your units to attend the town hall to learn more about the OneSource project. Information can be found at onesource.uga.edu.



Over 300 people enjoy Yoga on Myers Quad during [Earth Week!](#)

FINANCE AND ADMINISTRATION

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THE **MISSION** OF UGA®

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**NEW
ENVIRONMENTAL
HEALTH & SAFETY
POLICIES**

NOW AVAILABLE

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Mark Your Calendars for F&A Recognition Week

Ice Cream Social
Monday, May 23, 2016

Recognition Ceremony
Tuesday, May 24, 2016

Bookstore Reception
Tuesday, May 24, 2016

[READ MORE](#)

UGA Staff Appreciation Day

Wednesday, May 25, 2016
UGA Intramural Fields

EVENT
UPDATES



Have you tried Food Services new natural sodas?

- 100% Fruit Juice
- Carbonated Water
- Fresh Herbs
- Fresh Berries
- Refreshing Flavors

the Niche pizza co.
Located in Tate Student Center

BUILDING ACCESS SYSTEM

Over the past few years, in coordination with the Security and Access Control Committee, the Facilities Management Division (FMD) has tested and selected an access control and security system to replace the aging Andover system. This new system is made by a company called **Genetec**, and their solution is called Security Center. FMD has led the discovery and selection process in coordination with many departments across campus. Genetec's system allows greater flexibility and will provide enhanced support to allow UGA to continue to improve its access control and security processes, while also meeting various needs of clients across campus.

In the coming years, FMD will be migrating more than 150 buildings currently being controlled by Andover to the Genetec system. The first installation of Genetec was completed as a pilot implementation in the Facilities Management East building earlier this year located on East Campus behind Animal Dairy Science and East Campus Residence building 1516. The soon to be completed Science Learning Center and Business Learning Center Phase II will also include installation of the new Genetec system. Beginning next fiscal year

Campus Mail & Central Receiving Merge

In an effort to more efficiently use resources and equipment and to provide additional resources during peak delivery periods, the Campus Mail and Central Receiving departments will merge to become Mail & Receiving Services. This will be effective Monday, May 2. Staff and equipment in the Campus Mail department will re-locate to the current Central Receiving location in the Administrative Services Warehouse at 4435 Atlanta Highway, Athens, GA 30606.

The physical move will begin the evening of Monday, May 2 and conclude by Tuesday, May 3. The goal is to maintain normal operations on Monday. However, there may be some variance in regular mail delivery and pick-up times on Tuesday. All services and scheduled pickup and delivery times should resume by Wednesday, May 4.

[READ MORE](#)

NORTH CAMPUS QUAD

Although parts of North Campus are still fenced off to preserve and restore the integrity of the historic North Campus Quad, the new grass is already looking good!



Science Learning Center

Construction of the new Science Learning Center, located along the southwest corner of D.W. Brooks Mall at Carlton Street, is on schedule for completion this summer with a dedication set for August 17, 2016, at 10:00am. The facility will provide thirty-three separate undergraduate instructional labs to host multiple academic units, two 280-seat tiered lecture halls, and two 72-seat SCALE-UP classrooms, along with other spaces for meetings,

student collaboration, offices, and support. For more information and a history of progress photos, please see <https://www.architects.uga.edu/projects/science-learning-center>. In addition it will feature the first combined Einstein Bros. Bagels and Caribou Coffee location on a University campus.



Construction in Progress

RANGER NICK AT THE GOLF COURSE

Ranger Nick recently visited the UGA Golf Course to take a look at how the course offers more than just golf. Turf and landscape management at the course affect surrounding water sources, animal habitats, and insect populations. In his video, Ranger Nick takes a look at how the UGA Golf Course uses management techniques to promote thriving environments for surrounding habitats.

[WATCH VIDEO](#)

Earth Week River Clean Up



SHARED LEAVE

During 2016, UGA will transition the procedures for shared leave to align with the University System of Georgia Shared Sick Leave Program. The major changes for 2017 include:

- In order to participate in the program, employees must have completed their initial provisional period in a benefit-eligible position by Jan. 1, 2017.
- Faculty & staff will donate to a shared leave "pool" instead of the current requirement to name individual recipients of shared leave.
- Only sick leave can be donated.
- To participate in 2017, employees must make a minimum 8-hour sick leave donation to the shared leave pool during the fall 2016 open enrollment period. After an employee makes a donation, he/she must have a minimum 40-hour sick leave balance on Jan. 1, 2017.

SHARED LEAVE RESOURCES

[Shared Leave Changes](#)

[2016 Shared Leave Program Guidelines](#)

[2017 Shared Leave Program Guidelines](#)

Iron Horse Farm

The Iron Horse Plant Sciences Farm is the newest farm in The University of Georgia's land holdings, managed by the College of Agriculture and Environmental Sciences. The Office of University Architects is managing construction at the 660 acre farm, located on Highway 15 at the border of Oconee and Greene counties. The farm takes its name from the famed Iron Horse sculpture that still resides on the property today.



The farm will provide modern new facilities and infrastructure for crop science research replacing the old Plant Sciences Farm. A state of the art irrigation system is the largest wireless system of its kind in the world, providing detailed control and instant remote feedback over numerous research plots managed by up to 25 researchers at any given time. With planting and research at the farm already underway, new facilities are nearing completion. These include a headquarters and classroom building, numerous support structures and a full time manager's residence.

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ED HOARD MEMORIAL FIRST TEE SCHOLARSHIP FUND GOLF TOURNAMENT MAY 6, 2016

Join the UGA Golf Course for a great day of golf that supports the lasting memory of Georgia Golf Hall of Famer Ed Hoard. Proceeds from the event will help fund the UGA Scholarship named in memory of Ed. While the event is sold out, spectators are welcome.



Parking Registration

Don't forget to register for your 2016-2017 Parking Permit. Visit www.parking.uga.edu and log into your online account.



SEVERE WEATHER

Severe weather can happen anytime, especially in the spring and summer months. Severe weather can include hazardous conditions produced by thunderstorms, including damaging winds, tornadoes, large hail, flooding and flash flooding, and winter storms associated with freezing rain, sleet, snow and strong winds. Prepare for severe weather on campus by learning where to take shelter. For shelter locations, visit https://emer.prepare.uga.edu/osepforms/building_list.html. Email the Office of Emergency Preparedness for more information at prepare@uga.edu.

